



Email Contract to [mebyjillian@gmail.com](mailto:mebyjillian@gmail.com)  
Make checks payable to Jillian Raposo

## Wedding Contract

Wedding date: \_\_\_\_\_  
Bride's name: \_\_\_\_\_  
Bride's address: \_\_\_\_\_  
Bride's phone number: \_\_\_\_\_  
Bride's email: \_\_\_\_\_  
Start time of makeup: \_\_\_\_\_ (Refer to "delay" terms & initial)  
Time of wedding ceremony: \_\_\_\_\_  
Bride must be ready by: \_\_\_\_\_  
Wedding party must be ready by: \_\_\_\_\_  
Location of makeup application: \_\_\_\_\_  
Wedding Photographer: \_\_\_\_\_

### **Please list additional people receiving makeup below**

Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Name: \_\_\_\_\_  
Total: \_\_\_\_\_

If more space is needed, please list additional people here:

## **Travel**

Wedding makeup is done at the bride's choice of location.

There is no travel fee for any location within 20 minutes of Westport, MA.

Travel over 20 minutes of Westport, Ma is subject to an additional travel fee.

Where parking, valet or toll fees may be incurred, the amount will be added to the final bill and due for payment on the day of the event.

## **Booking**

As a single artist, I am able to do 1 person, per hour. If need be, another trusted artist may accompany me. There is an additional \$50 fee per artist.

A \$100 deposit is required to reserve the wedding date. This is nonrefundable. The \$100 payment can be paid by Venmo or check. Due to the nature of the business your wedding date will not be held until a deposit is paid and a contract is received. Your deposit will be deducted from the wedding day balance, which will be due on your wedding day.

Only those listed on the contract are guaranteed an appointment. Any additions to the contract will pend approval if there is an artist and time slot available. Any removal of service from the contract will be subject to full payment.

In the event that I, or a scheduled artist is unable to perform the services agreed upon due to an emergency, illness, or unexpected occurrence a trusted substitute Makeup Artist will be assigned and informed of the contracted and discussed arrangements.

## **The Big Day**

Payment: The day of your wedding I will only accept cash or Venmo. Please inform bridesmaids and family getting makeup on the wedding day the accepted forms of payment.

Delays: A late fee of \$30.00 will be charged for every 30 minutes of delay when a client is late for the scheduled time, or if scheduled makeup exceeds allotted time because of client delays.

M.E will not be held accountable in the event of skin irritations, break outs, or allergic reactions, etc. All brushes and make up products are kept sanitary and will be cleaned prior to each clients make up application. M.E will not be held responsible in the event of lash extensions falling out.

**Photo Release Agreement (Initial if you agree)**

I, \_\_\_\_\_ authorize my makeup artist or her assistants to use my photos for their websites, advertisements, or Facebook page.

I, \_\_\_\_\_, agree to have my appointments scheduled as needed, and the prices and policies listed in this contract as applicable to my scheduled appointments. I understand and agree to the non-refundable deposit to secure my date. I agree to pay the complete balance for my wedding party on the day of the wedding listed in this contract. I understand and will comply with the cancellation policy. I also understand that I am responsible for balances from any members of my party who fail to provide payment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you!

I look forward to working with you!!

Please list any additional comments or questions here: